

Faith Relations Committee Description

Purpose: This committee shall be responsible for building awareness of Habitat for Humanity as a Christian ministry by establishing active relationships with local faith leaders in order to mutually achieve mission goals.

Qualifications

- Enthusiasm and passion for the mission and vision of Habitat
- A reputation for integrity, the ability to keep commitments, and willingness to learn
- Able to dedicate time to committee meetings and assisting on build projects
- Good communication skills, flexibility, and a sense of humor

Members:

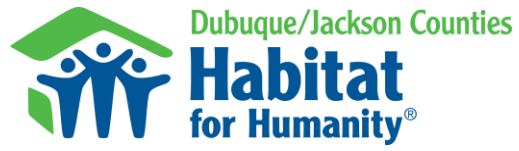
- Members who are representatives of church mission/outreach committees.
- Individuals who are interested in engaging across faith denominations
- There shall be one representative from the Board of Directors that serves as a Liaison.
- There shall be at least one qualified chairperson.
- Committee members will be expected to attend meetings monthly or as determined by the committee chair based on present needs of the organization.

Committee Chair and/or Liaison

- The committee chair will be expected to comply with the expectations of committee members outlined above and hold members accountable for doing the same.
- The chair is responsible for appointing, welcoming, and orienting new members of the committee with consultation with the Board of Directors. New members of the operating committees may be appointed at any time.
- The committee chair and/or liaison will be expected to attend regular meetings of the Board of Directors for the purpose of reporting on the work of their committees, receiving direction and guidance from the board, and seeking approval of actions proposed by their committees and requiring board approval.
- The committee chair will be expected to organize committee meetings either monthly or based on the present need of the organization. The chair is also responsible for setting the agenda for meetings.
- Meet with and train a successor.

The Committee will:

- Develop and update a database of congregations in Dubuque and Jackson Counties including the name of the congregation, the minister or other person of contact, address, phone number, and email address.
- Support church leaders with promotional materials, make presentations to churches, and answer any questions from the faith community.
- Divide the above list into four categories of congregations:
 1. List congregations currently active with the affiliate
 2. List of congregations previously but no longer active with the affiliate
 3. List of congregations which the board of directors, committee members, or key volunteers belong
 4. The remaining congregations.
- Maintain records of contacts made and information given and received.



- Maintain ongoing communication with congregations and follow-up after visits.
- Coordinate with Volunteer Committee and Board regarding present needs of the affiliate.